

## Important information for exhibitors

### 1. Opening hours

Visitors:	Thursday, January, 15 <sup>th</sup> , 2026	07:00 AM – 07:30 PM
	Friday, January 16 <sup>th</sup> , 2026	08:00 AM – 09:00 PM
	Saturday, January 17 <sup>th</sup> , 2026	08:00 AM – 05:00 PM
Exhibitors:	Thursday, January, 15 <sup>th</sup> , 2026	08:00 AM – 06:00 PM
	Friday, January 16 <sup>th</sup> , 2026	08:00 AM – 06:00 PM
	<i>Social event at exhibition area on Friday</i>	<i>07:00 PM – 09:00 PM</i>
	Saturday, January 17 <sup>th</sup> , 2026	08:00 AM – 05:00 PM

### 2. Stand building and dismantling timetable

Building:	Wednesday, January 14 <sup>th</sup> , 2026	13:00 PM – 05:00 PM
Dismantling:	Saturday, January 17 <sup>th</sup> , 2026 (No dismantling of the booths before 05:00 PM, there is no access for vehicles before 07:00 PM!)	05:00 PM – 10:00 PM

### 3. Delivery of exhibition goods

Parcel post, express mail, and letter post items that arrive prior to the start of the congress will be accepted by Olma Messen St.Gallen AG, stored appropriately, and delivered to the exhibitor on the official assembly day. **However, no consignments may be delivered before January 12<sup>th</sup>, 2026.**

In the event of incorrect addressing, insufficient coordination between booth personnel/exhibitors and private carriers, or for any other reasons beyond the control of Olma Messen St.Gallen AG, the company assumes no liability for delayed delivery, loss, or damage of consignments. Any liability is excluded to the extent permitted by law.

Exhibition goods are to be sent, stating the hall and stand number, to:

Olma Messen St.Gallen AG  
Tongue Time 2026  
**<Your company name>**  
**<Hall 2.1, your booth no.>**  
Splügenstrasse 12  
CH-9008 St.Gallen

### 4. Catering

You can find the offer for booth catering in our Online Service Center (OSC). Please order the desired catering in advance via the OSC.

### 5. Congress tickets

According to the agreement with Tongue Time Kongress GmbH, you will find the voucher codes for booking additional congress tickets in a separate email. Please register using the following link and book your ticket(s) as soon as possible to secure your spot: [register here](#)

You will receive a 20% discount on additional tickets with the following code (also redeemable via the link above): *mmwfph9k*

### 6. Accommodation

We are pleased to collaborate closely with St. Gallen-Bodensee Tourism. Accommodation arrangements will be organized by our partner. For more information & booking: [click here](#)

## 7. Parking

During set-up and dismantling: Access to the indoor area is guaranteed during set-up and dismantling times (for loading and unloading).

The parking garages are subject to a charge (the ticket can be validated at the cash desk in the underground garage). Costs: 1st hour CHF 2.00, each additional half hour CHF 1.00.

During the congress:

No access to the indoor car park. All parking spaces are subject to a charge. Exhibitors can order parking tickets for the parking garage in advance via the OSC - or pay the parking fees on site at the payment stations.

## 8. Storage room

The options for storage space for empties etc. can be found in the OSC. Please order the required space in advance via the OSC.

## 9. Waste disposal

*Pre-order via OSC and purchase on site from the event manager*

Roll container 800 l	Charge per emptying	CHF 78.00
Waste bag 110 l		CHF 9.85
Waste bag 35 l		CHF 3.75

## 10. Floor load, hall height

The maximum floor load is 600 kg/m<sup>2</sup> in Hall 2.1 and must not be exceeded. The maximum usable height of the hall is 5.20 m.

## 11. Surveillance of the area

The event halls are not monitored. Please never leave valuables unattended.

## 12. Contact

Olma Messen St.Gallen AG

Nadine Bleiker: Tel. +41 71 242 01 48

E-Mail [nadine.bleiker@olma-messen.ch](mailto:nadine.bleiker@olma-messen.ch)

Hall Supervisor

Building & dismantling Tel. +41 79 571 50 32

*during building, congress and dismantling hours only*